



IOE Halls of Residence 2011–2012 student application for accommodation

Please read and complete all pages of this form and return to jah@ioe.ac.uk.
This form will not be accepted if ALL appropriate sections are not completed.

Are you a:		Current resident	New applicant
Title:	First name:		
Surname:	Gender:	Marital status:	
Date of birth:	Nationality:		
Permanent home address:	Telephone number:		
	Fax number:		
	Email address:		
Correspondence address (if different from above):	Telephone number:		
	Fax number:		
	Email address:		
Name of parent/guardian/next of kin and address (if different from above):	Telephone number:		
	Fax number:		
	Email address:		
Name of the intended college of the University of London:			
Offer status from University:	Other (if applicable):		
Have you accepted the offer?	Yes	No	Student ID number:

If you are not a student of the IOE please send proof of your offer letter confirming acceptance on a course of study from your institution with this application.

How will payment be made for your accommodation?	Self payment
	Sponsorship (please fill in the appropriate sections on page 3)

Course of study

Course and subject applied for (e.g MA, erasmus):

Faculty (e.g Policy and Society):

Tutor (if known):

In 2011/12, I will be...

Full time

Part time

Year of study:

Other (if applicable):

Previous education/employment

Previous educational/professional qualifications and/or employment (if relevant):

Previous school/university (if relevant):

If previously a student in the UK, please provide details of where you lived. Please give details of length of stay, full/part-time course, single/sharing, halls/private accommodation etc:

Please note: misleading information may lead to disqualification

Other personal information/interests

Please indicate your main interests and any experience of living and/or working in a country other than your own:

Other languages spoken (not incl. English):

Please give details of any disability, serious allergy or special dietary requirements:

Photographic ID

Please attach 2 recent passport photos here.

For electronic forms, please attach jpeg(s) as applicable to your return email.

If applying for FAMILY accommodation, please ALTERNATIVELY attach a photo of your PARTNER.

Please note: applications will NOT be considered without TWO photo(s) are attached.

FOR OFFICE USE ONLY:

Sponsorship/funding body (if applicable)

Name and address of person/body responsible for payment of residential fees (if not yourself):

If in receipt of a grant or scholarship covering residential fees, please state the name and address of donor:

Please ask your sponsor to:

- complete the appropriate financial details below; and
- attach a letter with this application on headed paper of the sponsoring organisation which clearly states the amount sponsored for accommodation fees.

Sponsor Account Details (for invoicing)

Organisation name:

Type of organisation:

VAT no

Company no

Charity no

Appropriate no. (as specified left):

Title:

First name:

Surname:

Position:

Department:

Full address:

Contact telephone number:

Contact fax number:

Contact email address:

Contact details for Statement of Accounts (if different from above)

Main accounts department full address:

Accounts dept. telephone number:

Accounts dept. fax number:

Accounts dept. email:

Accounts dept. contact name:

Transmission method preference:

Second applicant details (for double occupancy e.g partner if applicable)

Title:

First name:

Surname:

Gender:

Marital status:

Date of birth:

Nationality:

Permanent home address:

Telephone number:

Fax number:

Email address:

If you are a student, where will you be studying?

If you are an IOE student, please state your student ID number:

Accommodation preference

Licence information

Please select your chosen licence period:

- Less than 40 weeks (i.e short courses/erasmus)
- 40 weeks: 02/10/2011–08/07/2012
- 50 weeks: 02/10/2011–16/09/2012
- 50 weeks – DOCTORAL ONLY
- 50 weeks – MASTERS 2011 start: 09/01/2012–18/12/2012
- Early arrival – PGCE ONLY: 04/09/2011–08/07/2012
- Early arrival – PRESESSIONAL ONLY
 - Further study POST preessional courses (if applicable):
 - 40 weeks (as above)
 - 50 weeks (as above)
 - Less than 40 weeks

If you have chosen:

- a **preessional** licence period; or
- a **doctoral** licence period; or
- a **less than 40 weeks** licence period; or
- you wish to **add additional days** on the beginning or end of other licence periods

please indicate the applicable dates below:

Arrival date:

Departure date:

Please note: 1–28 days/4–40 weeks rates apply as applicable

Halls of residence preference

Please indicate your preference of all halls/flats as shown below by numbering each from 1–10 as applicable. (1=most favoured, 10=least favoured).

Please also indicate:

- For IOE residences: 1st, 2nd and 3rd room type preference.
- All other halls: choose **ONE** only.

IOE HALL OF RESIDENCE: we may not be able to offer you your first choice of room preference because of the limited amount of ensuite, studio and small single rooms. Allocations are made on a first-come first-serve basis.

* Postgraduate students only.

† Couples only.

^ 1–28 days accommodation available.

(c) Catering provided (breakfast and dinner)

PREF. No. 1-10	ACCOMMODATION	ROOM TYPE												
		SINGLE OCCUPANCY									DOUBLE OCCUPANCY			
		SMALL SINGLE	STANDARD SINGLE	LARGE SINGLE	STANDARD ENSUITE	LARGE ENSUITE	STANDARD STUDIO	LARGE STUDIO	DOUBLE STUDIO	TWIN	LARGE ENSUITE	TWIN	DOUBLE STUDIO	FLAT
IOE ACCOMMODATION														
	John Adams Main Hall [^]													
	Endsleigh Gardens													
	House 14													
	Woburn Square													
	Gordon Square													

PREF. No. 1-10	ACCOMMODATION	ROOM TYPE									
		SINGLE OCCUPANCY						DOUBLE OCCUPANCY			
		STANDARD SINGLE (c)	SINGLE ENSUITE (c)	DOUBLE STUDIO	TWIN (c)	DOUBLE ENSUITE (c)	DOUBLE WITH KITCHEN	DOUBLE STUDIO [†]	TWIN (c)	DOUBLE ENSUITE (c) [†]	DOUBLE WITH KITCHEN [†]
INTERCOLLEGIATE HALLS (IOE STUDENTS ONLY)											
	College Hall										
	Gardens Hall										
	International Hall										
	Lillian Penson Hall*										
U OF L MANAGED ACCOMMODATION[^] (IOE STUDENTS ONLY)											
	Clandon House, Finchley	CLUSTER ENSUITE ONLY									

FOR ALL APPLICANTS:

If you are a citizen of the UK, Eire or the Commonwealth and you will be eligible to vote in all British and EU elections.

I **WILL BE ELIGIBLE** to vote in all British and EU elections

If you are a citizen of another EU member state, you will be eligible to vote in British local elections and in elections for the EU parliament. Please indicate below if you are eligible.

I am a citizen of another EU member state and **WILL BE ELIGIBLE** to vote in EU and British local elections

Please note: only tick the boxes above if you are eligible for corresponding statement. This section is not used for selection purposes but to assist in the preparation of the electoral registration lists. Failure to indicate your eligibility above may mean that you will not be registered to vote if you obtain a place in a hall of residence.

Declaration

I may not receive a second offer if I decline the place offered to me. I understand that omissions or falsifications of this application form renders it invalid and that final acceptance will depend on my agreeing to abide by the Residence Rules and Regulations. I accept that the prompt payment of residence fees within the period set out in the regulations is a condition of residence.

Signature:

Date:

Please note: for electronic submissions please type name in full here. Submissions will not be accepted with no signature.

Any additional information

Please send this completed form **WITH PHOTOS ATTACHED** and any other applicable documentation to jah@ioe.ac.uk or alternatively **PRINT AND POST** to: **John Adams Hall Administration Team, Institute of Education, 20 Bedford Way, London WC1H 0AL**

FOR OFFICE USE ONLY

Acknowledged:

Hall/House considered:

Result:

Date result notified:

Qualified:

Acceptance received:

Arrival date:

SUBMIT