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Institute of Education
University of London

Regulations for the Bachelor of Education (honours) degree

These regulations are approved by Senate. They were most recently updated in September 2010.

- Effective date: September 2010

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Version 2
Effective from September 2010

1 Introductory

- 1.1 These Regulations govern the conduct and award of the Bachelor of Education Degree.
- 1.2 The Regulations are made subject to the General Academic Regulations and the Regulations for the Assessment of Students and all other appropriate regulations, policies and procedures of the Institute.

2 Definitions

- 2.1 In these Regulations, terms have the meanings assigned to them in the General Academic Regulations and the Regulations for the Assessment of Students unless otherwise stated, with the following additions subject to the same proviso

Compulsory course	A course that is a mandatory part of the programme of studies being taken by the student.
Assessment regulations	The Assessment Regulations of the Institute in force for the time being
General Academic Regulations	The General Academic Regulations of the Institute in force for the time being.
Optional course	A course that is not a compulsory part of the programme of studies being taken by the student.

3 Admission

- 3.1 The normal minimum entrance qualification for admission is:
 - 3.1.1 Completion of at least one year's full-time study at post A-Level or equivalent standard, or the part-time equivalent. Candidates with alternative educational qualifications may be considered if their professional experience is deemed suitable for the programme;

and
 - 3.1.2 One year's relevant full-time working experience or the part-time equivalent;

and
 - 3.1.3 Employment in a setting directly relevant to the programme of study.

- 3.2 Candidates for entry to the programme may be required to sit a qualifying examination, which may take the form of an unseen written paper or an alternative form.
- 3.3 The Institute shall exempt from Part 1 of the programme all holders of an appropriate Foundation Degree or aegrotat Foundation degree.
- 3.4 The Institute may also consider for exemption from Part 1 of the BEd programme a candidate whose education, scholarship, training and experience are judged by the Institute as suitable for the granting of such an exemption.
- 3.5 Satisfaction of the requirements under Regulations 3.1-3.4 does not in itself guarantee admission

4 Registration

- 4.1 All persons seeking registration shall be required to produce original or certificated documentary evidence that they meet the requirements as set out in Regulation 3.
- 4.2 Registration for Part 2 of the Bachelor of Education shall be conditional upon an agreed exemption from Part 1 or satisfactory academic progress in Part 1.

5 Programme of study

- 5.1 The Institute shall publish annually the approved curriculum for each programme of study.
- 5.2 The programme of study shall have two parts: Part 1 and Part 2. Part 1 shall consist of compulsory courses, and Part 2 shall consist of a combination of compulsory and elective courses.

6 Duration of programme

- 6.1 Part 1 of the programme will normally be undertaken over one academic year of part-time study, and Part 2 shall normally be undertaken over two years of part-time study.

7 Attendance

- 7.1 In order to be assessed in a course or course element, a student shall normally be required to have attended a minimum of 80% of the teaching sessions associated with that course or course element, whether face-to-face or online.
- 7.2 A student who withdraws before completing the approved programme of study may be required to restart the whole programme or repeat elements of the programme should they subsequently re-register for it.

8 Aegrotat provisions

8.1 Where a candidate for the Bachelor of Education degree has completed the full programme of study for the award and is either:

- a) absent through illness or prevented by other causes judged sufficient by the Dean of Faculty from undertaking an element or elements of the formal assessment requirements of the final year of study; or
- b) although presenting him or herself for formal assessment considers that his or her performance has been adversely affected by illness or other causes judged sufficient by the Dean of Faculty,

he or she may apply to the Academic Registrar for consideration for the award of an aegrotat degree. The Academic Registrar will advise of the procedures to be followed in such cases.

9 Awards

9.1 In order to qualify for a Bachelor of Education degree, a candidate must satisfy the examiners that he or she has attained a satisfactory standard in all elements required for the award, as indicated in Regulation 5.2, and that he or she has demonstrated:

- a) a command of an appropriate body knowledge and skills;
- b) familiarity and ability to deal with a range of methodologies appropriate to the field of education and related areas; and
- c) capacity for independent and critical thought.

9.2 The classification for Honours shall be based on the candidate's performance in the formal assessments associated with both Part 1 and 2 of the degree course, where both parts have been undertaken, or in Part 2 where only that part has been undertaken.

9.3 There are four grades of award in the Bachelor of Education degree - First Class, Second Class, Third Class and Pass. The Second Class Honours list will be divided into an Upper and a Lower division. The marking scheme shall prescribe the conditions to be satisfied for each.