Registry: Initial Teacher Training (ITT)
Frequently Asked Questions: Applying for a PGCE course

How do I apply?
Applicants to the Primary and Secondary PGCE courses should apply via the Graduate Teacher Training Registry (GTTR), using the online application system at www.gttr.ac.uk. The GTTR currently charges a £15 registration fee for 2009 entry.

Applicants for Post-Compulsory, part-time Music, and part-time Art and Design courses should submit applications via the UK Postgraduate Applications System (UKPASS) website at www.ukpass.ac.uk. There is currently no charge for applications submitted via UKPASS.

When should I apply?
We strongly advise you to apply as early as possible. While there is no official closing date for many of our courses, we do receive a large volume of applications and are often unable to consider candidates who apply late in the cycle. We will not consider candidates whose application arrives after the course has closed.

How long does the application process take?
We aim to make an initial assessment of your application within 20 working days. If the information you supply about your qualifications is incomplete or relates to qualifications obtained outside the UK, however, we will ask you to supply transcripts before we will assess your application. To avoid delays, we advise you to submit your transcripts to us when you first make your application. If you are successful at this stage we will write and invite you to interview.

What happens if I am rejected by the IOE?
If you are unsuccessful at the initial stage of assessment, you will be notified by the GTTR. If you are unsuccessful following an interview, we will notify you in writing and ask the GTTR to pass your application to your next choice.

Applicants for Post-Compulsory, part-time Music, and part-time Art and Design courses will be notified directly by the Institute of Education.

How can I track the progress of my application?
Primary and Secondary PGCE applications can be tracked online via the GTTR website.

Applicants to the Post-Compulsory PGCE, Part-time Art and Design and Music courses can track their applications through the UKPASS website.

When do PGCE courses start?
Courses start in September each year. Provisional Term dates are available here.