

# Notification to interrupt your studies

Please ensure you discuss your Interruption with your Course Leader prior to completing this form.

To be completed by student:

<b>First Name</b>		<b>Surname</b>	
<b>Student ID</b>		<b>Date (form completed)</b>	
<b>Programme</b>			
<b>Date of initial registration</b>		<b>Last date of attendance</b>	
<b>Module/s attended (Please state academic year)</b>			<b>Number of sessions *</b>
			out of
			out of
			out of
			out of
<b>Total fees (£) paid to date (Exams Section to confirm)</b>		<b>Date returning to study</b>	

\*out of total sessions e.g. 9 out of 10

Students returning after an interruption should note that they will be expected to comply with the Regulations in force at the time they resume their studies; this may involve some modules no longer being an option.

In order to assist us with our future planning, it would be very helpful if you could indicate below the reasons/s for your interruption of studies:

<b>Reason/s for interruption of studies</b>

<b>Signature of Course Leader</b>	<b>Date</b>

If you have any problems in completing this form, please contact the Assessment Section of the Registry via email at [exams@ioe.ac.uk](mailto:exams@ioe.ac.uk) or phone **020 7612 6117**.