

Notification to withdraw from programme

Please ensure you discuss your withdrawal with your Course Leader prior to completing this form.

To be completed by student:

First Name		Surname	
Student ID		Date (form completed)	
Programme			
Date of withdrawal		Last date of attendance	
Module/s attended (please state academic year)			Number of sessions*
			out of
			out of
			out of
			out of
Total fees (£) paid to date (Exams Section to confirm)			

*out of total sessions e.g. 9 out of 10

In order to assist us with our future planning, it would be very helpful if you could indicate below the reasons/s for your withdrawal from the programme this year:

Reason/s for withdrawal

Signature of Course Leader	Date

If you have any problems in completing this form, please contact the Assessment Section of the Registry via email at exams@ioe.ac.uk or phone **020 7612 6117**.